

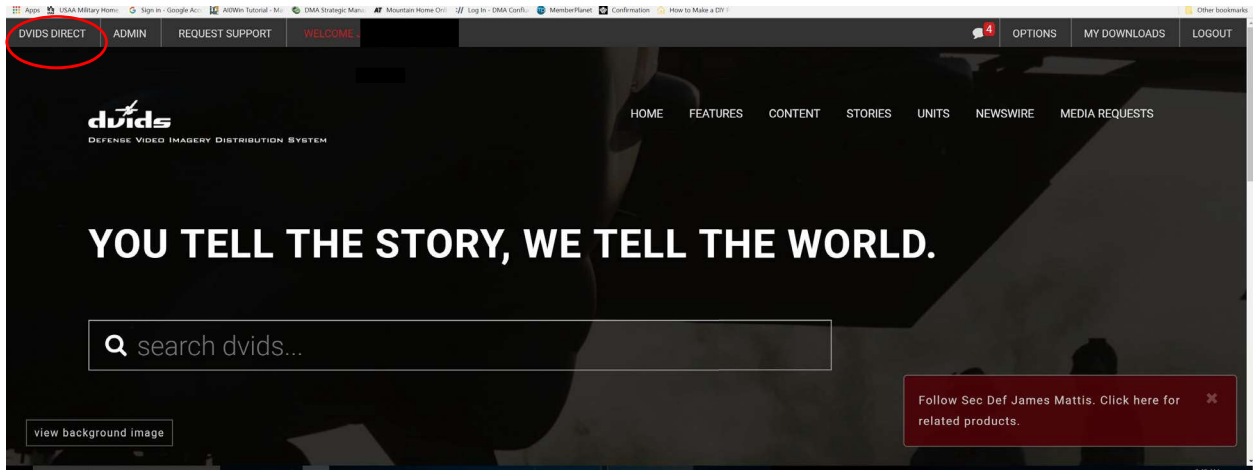
## How to SELECT WINNERS

These instructions contain information for Unit Page Administrators only.

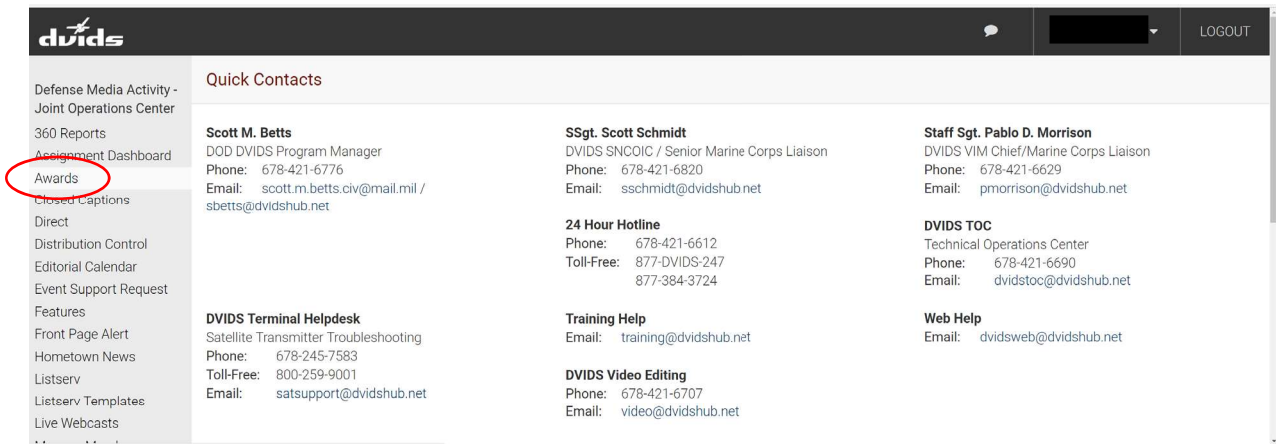
### Section 1: How to Score Entries.

\*\*\*\* USE THE GOOGLE CHROME WEB BROWSER \*\*\*\*

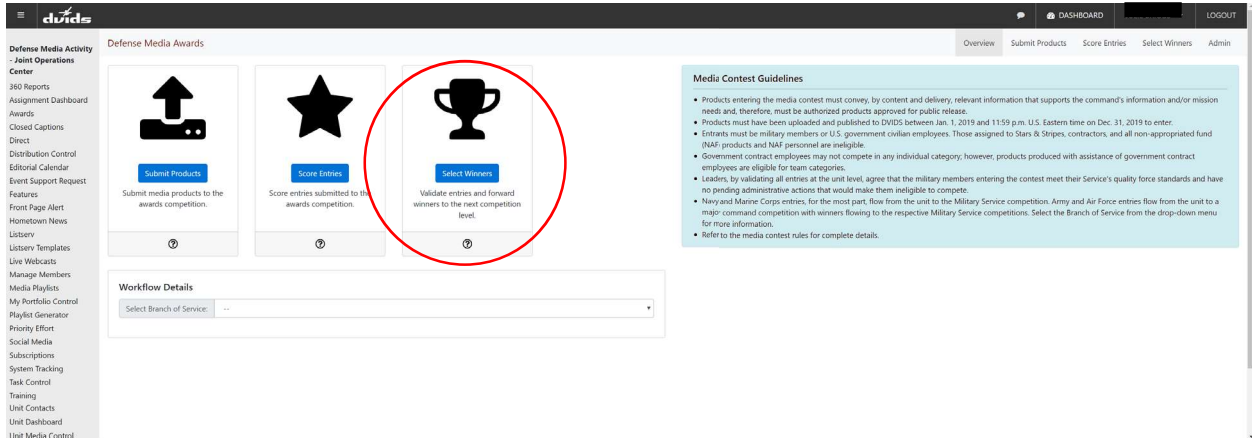
Step 1. Once logged into DVIDS, select DVIDS DIRECT.



Step 2. Select AWARDS.



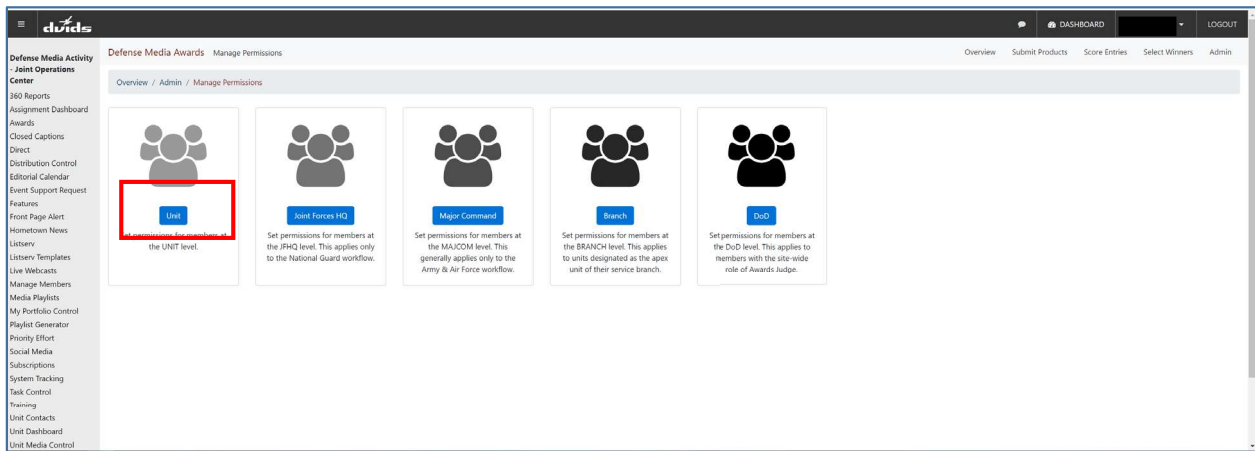
Step. 3. Select the SELECT WINNERS icon.



Step. 4. Select UNIT if you're a unit-level awards coordinator.

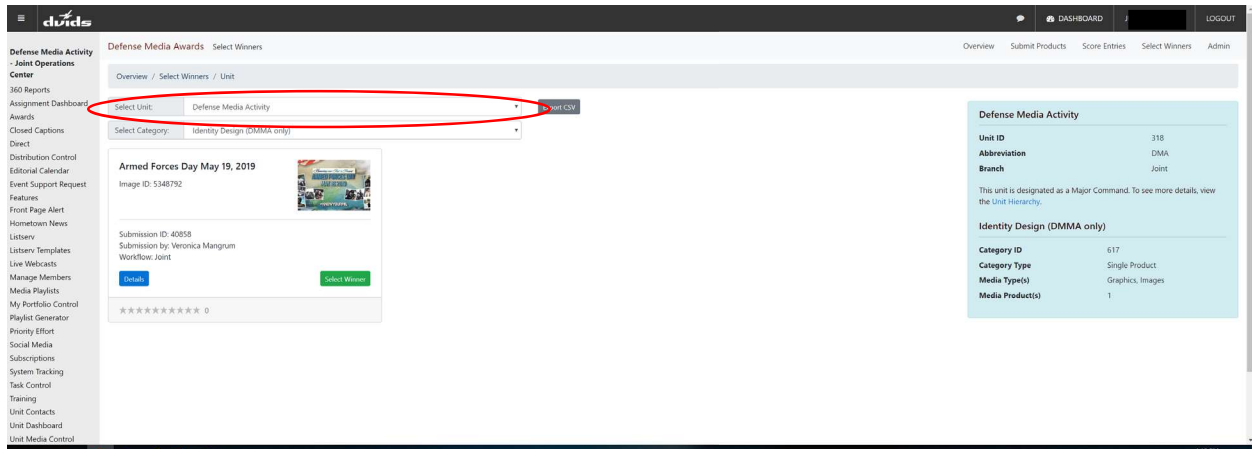
Select COMMAND if you're a major command coordinator.

Select others as appropriate.

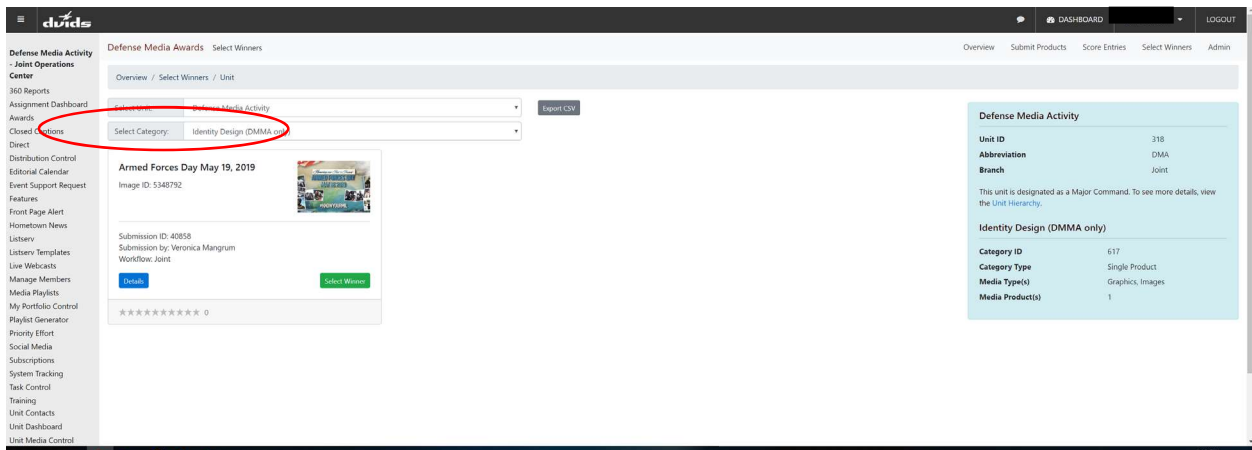


Step 5. Ensure the name of your unit appears in the SELECT UNIT dialog box. If not, type in the name.

\*\*\* Remember to use the name as it is listed in DVIDS. If it's "U.S. Army Central" with the periods after U and S, keep the periods, but if it's "US Army Central," don't use the periods. \*\*\*



Step 6. At this point you will see entries that have been submitted and are ready to be selected for submission to the next level of the competition. From the SELECT CATEGORY window, select the categories you wish to review.



Step 7. Select the image or icon to review the entry. Another window will open.

Overview / Select Winners / Unit

Select Unit: Defense Media Activity Export CSV

Select Category: Identity Design (DMMA only)

**Armed Forces Day May 19, 2019**  
Image ID: 5348792

Submission ID: 40858  
Submission by: Veronica Mangrum  
Workflow: Joint

[Details](#) [Select Winner](#)

★★★★★★★★ 0

**Defense Media Activity**

Unit ID	318
Abbreviation	DMA
Branch	Joint

This unit is designated as a Major Command. To see more details, view the [Unit Hierarchy](#).

**Identity Design (DMMA only)**

Category ID	617
Category Type	Single Product
Media Type(s)	Graphics, Images
Media Product(s)	1

Armed Forces Day May 19, 2019

Select Unit: Defense Media Activity

Select Category: Identity Design (DMMA only)

**Armed Forces Day May 19, 2019**  
Image ID: 5348792

Submission ID: 40858  
Submission by: Veronica Mangrum  
Workflow: Joint

[Details](#) [Select Winner](#)

★★★★★★★★ 0

**Armed Forces Day May 19, 2019**

Digital Art created with Adobe Photoshop in honor of Armed Forces Day May 19, 2019 for social media platforms. Armed Forces Day is a day to pay special tribute to the men and women of the Armed Forces serving in all branches of the United States military. (Department of Defense Photo Illustration by Veronica Mangrum).

[View Live](#) [Zoom](#)

**Defense Media Activity**

Unit ID	318
Abbreviation	DMA
Branch	Joint

This unit is designated as a Major Command. To see more details, view the [Unit Hierarchy](#).

**Identity Design (DMMA only)**

Category ID	617
Category Type	Single Product
Media Type(s)	Graphics, Images
Media Product(s)	1

For videos, click on the VIEW LIVE button. This will take you to the main DVIDS page where the video resides. Viewing it on the live site allows you to play the video and see other details.

Step 8. If satisfied the entry meets eligibility criteria, go back to the main page by selecting the X button.

Armed Forces Day May 19, 2019

Unit ID: 318  
Abbreviation: DMA  
Branch: Joint

This unit is designated as a Major Command. To see more details, view the [Unit Hierarchy](#).

Identity Design (DMMA only)

Category ID: 617  
Category Type: Single Product  
Media Type(s): Graphics, Images  
Media Product(s): 1

Step 9. If all is good, select the green SELECT WINNER button.

Armed Forces Day May 19, 2019

Image ID: 5348792

Submission ID: 40858  
Submission by: Veronica Mangrum  
Workflow: Joint

[Details](#) [Select Winner](#)

★★★★★★★★★ 0

Defense Media Activity

Unit ID: 318  
Abbreviation: DMA  
Branch: Joint

This unit is designated as a Major Command. To see more details, view the [Unit Hierarchy](#).

Identity Design (DMMA only)

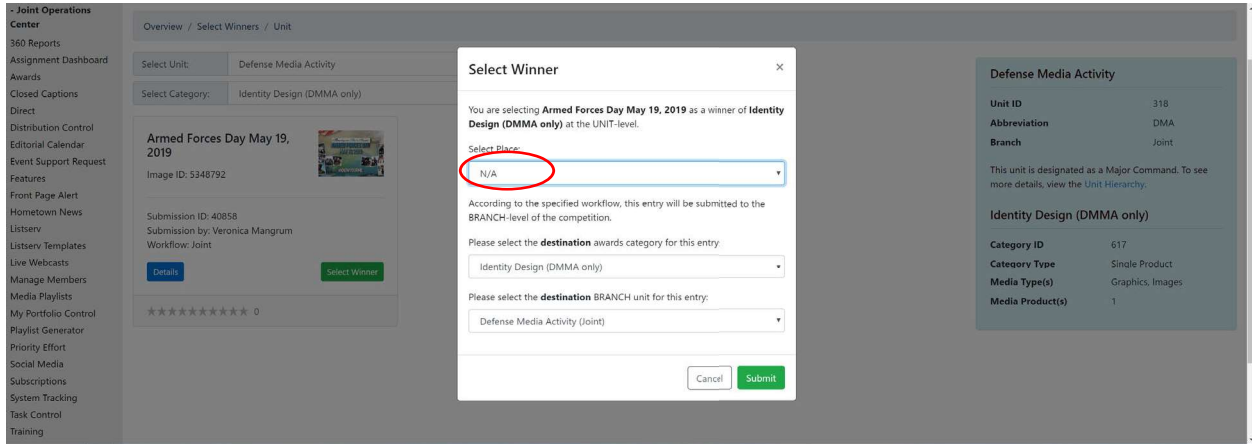
Category ID: 617  
Category Type: Single Product  
Media Type(s): Graphics, Images  
Media Product(s): 1

Step 10.

First, for all UNIT LEVEL folks, ensure N/A is selected in the SELECT PLACE dialog box.

Second, verify the rest of the information (destination category and destination BRANCH) is correct.

Third, select the green SUBMIT button.



Step 11. Once completed, the green SUBMIT button will change to indicate where the entry is now located. More details can be found by selecting the blue DETAILS button.

